

Contractors, Builders and New Meter Set Customers,

In an effort to streamline the water meter setting process we offer the following guidelines to ensure a meter installation on your property can be scheduled without unnecessary delays. The following items must be completed prior to Consolidated Water flagging the site and requesting utility locates through the Missouri One Call service.

- 1.) Building materials must be removed from the meter installation site.
- 2.) Customer must place flag provided by the District in desired meter location (not to exceed ten feet (10') from the water main) and contact the District for installation site approval.
- 3.) If required by the District, installation site must be brought to grade following District approval of site to allow meter to be set at the appropriate depth.

Following completion of these items we will schedule the installation, flag the site and request utility locates from Missouri One Call. The locate process requires three business days and work will not begin until utilities in the area are clearly marked.

Please communicate with the District and in particular District Maintenance Staff if service lines will be installed prior to the installation of the meter. The location of the service line is dependent on placement of the meter and a quick call to the District will serve to avoid a costly relocation of the service line.

It is our intent to schedule your new meter installation as soon as possible and through this communication we believe this goal can be accomplished in a timely manner. You may contact our offices at (573) 449-8723 should you have questions or need additional information.

Thank you for your cooperation as we work to provide safe, quality drinking water to the patrons we serve.

Sincerely,

John Hargis Maintenance Supervisor